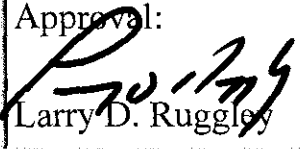


Fort Campbell
Sustainable Installation Management System
ISO 14001
Controlled Document

Originating Office: DPW Environmental Div.		Review frequency: Annual
Document Title: Procedure Aspects, Impacts, Targets and Objectives		
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SIMS Action Officer	COL, SF Garrison Cdr/SIMS Director	Original Date: 15 Jan 2006

1. PURPOSE:

This procedure establishes a standard method to:

- a) Identify and prioritize the environmental aspects of installation activities, products and services within the defined scope of the environmental management system that can be controlled and those that can be influenced taking into account planned or new developments, or new or modified activities, products and services
- b) Determine strategic level environmental targets and objectives
- c) Determine operational level environmental targets and objectives

2. SCOPE:

This procedure applies to the Garrison, Tenants, military units, and their subordinate organizations.

3. DEFINITIONS:

- a. Cross Functional Team** – A team consisting of representatives from each functional area of the installation that serve as the SIMS experts and proponents in each functional area
- b. Environmental Aspect** - An element of an organization's activities or products or services that can interact with the environment. A significant environmental aspect has or can have a significant environmental impact

c. Environmental Impact - any change to the environment, whether adverse or beneficial, wholly or partially resulting from an organization's environmental aspects

d. Environmental Objective - An overall environmental goal, consistent with the environmental policy, that an organization sets itself to achieve

e. Environmental Quality Control Committee (EQCC) - The EQCC consist of members representing the operational, engineering, planning, resource management, legal, medical, and safety interests of the command, including military installation tenant activities. The EQCC coordinates activities of the installation environmental programs. The EQCC advises the command on environmental priorities, policies, strategies, and programs.

f. Environmental Target - Detailed performance requirement, applicable to the organization or parts thereof, that arises from the environmental objectives and that needs to be set and met in order to achieve those objectives.

g. Significant Environmental Impact - A classification environmental impact based on a ranking of a relative significance score and/or of objective and subjective judgments that is more severe or intense

h. SIMS Action Officer - An individual designated by the SIMS Director responsible for the operation of the ISO 14001 Sustainable Installation Management System (SIMS)

i. SIMS Director - The Garrison Commander serves as the Director of the ISO 14001 Sustainable Installation Management System (SIMS) program at Fort Campbell and is responsible for all aspects of the SIMS

4. SUPPORTING DOCUMENTS: None

5. PROCEDURES:

Task: Maintain Environmental Aspect List recommend Strategic level SIMS Objectives and Targets:

a. The SIMS Action Officer shall:

(1) Schedule and lead the Cross Functional Team to maintain a prioritized list of environmental aspects, and strategic level environmental targets and objectives.

(2) Collect, assemble and prepare materials for the cross functional team related to mission, activities, aspect list, previous targets and objectives, accomplishment and progress toward meeting targets.

(5) Invite additional participants to the meeting for subject matter expertise or management advice as required.

(6) Document deliberations and results of CFT activities

b. The Cross Functional Team shall:

(1) Examine major installation activities, products, and services and identify the associated environmental aspects that can reasonably be controlled or managed.

(2) Assign a priority for each environmental aspect considering mission, environmental, regulatory impacts, frequency and public concern.

(3) Determine significant environmental impacts of activities.

(4) Verify or establish recommended strategic environmental objectives and initiatives for the installation based on 25-year sustainability goals and progress measurements for strategic objectives and initiatives.

(5) Recommend measurable targets for strategic environmental objectives.

Task: Establish Operational Level Targets and Objectives

(1) Garrison Directorates and Tenant Organizations are responsible for setting, measuring and achieving operational level objectives and targets. Garrison Directorates will perform this function as a part of the normal business planning and plan execution process. Organizations will identify activities that have a potential for significant environmental impact and establish measurable objectives and targets for those activities.

(2) The SIMS Action Officer will assist with this function as resources permit.

6. DOCUMENT REVISION SUMMARY:

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